REGULAR MONTHLY BOARD OF DIRECTORS MEETING
MUTUAL THREE

SUMMARY REPORT
Friday, November 12, 2021

<table>
<tr><th>Action/Request</th><th>Person Responsible</th></tr>
<tr><td>1. <u>Approval of Minutes – a</u>
The Regular meeting minutes of October 08, 2021 were approved by general consent of the board to stand as written.</td><td>Mutual Board
Recording Secretary</td></tr>
<tr><td>2. <u>Consent Calendar – a</u>
RESOLVED to authorize the following transfers of funds per detailed resolutions.
<table>
<tr><th>Transfer/ Invoice Date</th><th>Amount</th><th>Originating/Destination Accounts or Payee</th></tr>
<tr><td>09/30/2021</td><td>$15,000.00</td><td>Invoice # Sale of 35D Check # 3209 - Januszka Group</td></tr>
<tr><td>10/05/2021</td><td>$177,774.16</td><td>ACH – Direct Debit from Multiple Shareholders to US Bank Checking</td></tr>
<tr><td>10/05/2021</td><td>$108,726.31</td><td>Us Bank Checking to GRF- US Bank Checking</td></tr>
<tr><td>10/06/2021</td><td>$67,886.96</td><td>US Bank Checking to US Bank Impound</td></tr>
<tr><td>10/15/2021</td><td>$15,876.00</td><td>Invoice # Multiple Check # 11471 – Total Landscape Maintenance</td></tr>
<tr><td>11/02/2021</td><td>$15,000.00</td><td>Invoice # Sale of 03-023G Check # 3325 – Januszka Group</td></tr>
<tr><td>11/05/2021</td><td>$104,942.31</td><td>US Bank Checking to GRF - US Bank Checking</td></tr>
</table></td><td>Finance
Mutual Board</td></tr>
<tr><td>3. <u>Unfinished Business – a</u>
RESOLVED to ratify rescinded Policy 7510.3 – <u>Eligibility Requirements;</u> the 28-day posting requirement has been met.</td><td>Mutual Board
Mutual Administration
Finance
Stock Transfer</td></tr>
<tr><td>5. <u>New Business – a</u>
RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of October 2021.</td><td>Mutual Board
Mutual Administration
Finance</td></tr>
</table>

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6. New Business – b RESOLVED to send Procedure 03-7030-3 – Returned Payment Fees to Roseman Law APC. for attorney review.	Mutual Board Mutual Administration Stock Transfer Finance
7. New Business – c RESOLVED to ratify the phone poll conducted on October 27, 2021, to authorize sending both Total Landscape contract and the Andre's Tree Trimming contract to Roseman Law for attorney review.	Mutual Board Mutual Administration Physical Property Finance
8. New Business – d RESOLVED to rescind resolution dated on August 13, 2021, "RESOLVED to approve to have the pine tree that is located at Unit 03-10E to be removed by Total Landscape at a cost not to exceed $1,200.00. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation."	Mutual Board Physical Property Building Inspector Finance
9. New Business – e RESOLVED to approve the proposal from Total Landscape for the removal of 3 trees, a star pine tree at 10E, a liquid amber and a yucca tree at 24F at a cost not to exceed $2,850.00 Funds to come from Contingency and authorize the President to sign any necessary documentation.	Mutual Board Physical Property Building Inspector Finance
10. New Business – f RESOLVED to appoint a painting committee consisting of Dianne Hart (Chair), Jan Ledbetter (Finance), Carol Hull and Karen Reggiardo.	Mutual Board Mutual Administration Physical Property
11. New Business – g RESOLVED to authorize Roseman Law APC to review 50-1645-4 - Qualified Permanent Resident Agreement/ Application and 50-XXXX-X - Approval Co – Occupant Application, at a cost not to exceed $230.00. Funds to come from Legal and authorize the President to sign any necessary documentation.	Mutual Board Mutual Administration Stock Transfer Office Finance
Follow-Ups for Next Regular Board Meeting 1. **Monthly Finances** 2. **Consent Calendar**	Recording Secretary